

WAYNE COUNTY HEALTH DEPARTMENT
100 South 5th STREET
RICHMOND, INDIANA 47374
(765) 973-9245

APPLICATION FOR TEMPORARY FOOD SERVICE PERMIT

Complete the Temporary Food Service Permit application and return to the Wayne County Health Department 7 days prior to the event. Permit Fee \$15.00 per day non-refundable.

NAME OF TEMPORARY FOOD SERVICE UNIT: _____

NAME OF OWNER OR OPERATOR: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

TELEPHONE OPERATOR/OWNER: _____ OTHER NUMBER _____

NAME & LOCATION OF EVENT: _____

DATE(S) OF OPERATION: FROM: ____/____/____ TO: ____/____/____

****TIME OF SET UP –FOR INSPECTION** _____ ******

****EVENT COORDINATOR NAME & NUMBER (IF KNOWN)** _____

GARBAGE/REFUSE DISPOSAL: CITY FESTIVAL OWN
LIQUID WASTE DISPOSAL: CITY FESTIVAL OWN

FOOD ITEMS SERVED: _____

Are any food items prepared in part or in whole outside of the food unit: YES NO , If yes, where? _____
Are any food items prepared at previous festivals prior to your arrival in Wayne County? Yes

CERTIFIED FOOD HANDLER: NAME: _____ **CLASS ID** _____ **EXP:** _____

EQUIPMENT CHECKLIST

Below is a brief checklist of some of the equipment and requirements needed to operate a temporary food unit in Wayne County.

1. Three bay sink with hot and cold running water provided to each bay.
2. Hand washing sink with at least warm running water, soap and individual paper towels.
3. A wastewater tank to hold wastewater until properly disposed of (**discharge of wastewater in or on the ground is prohibited**)
4. Any hose used to supply water to the unit must be of food grade quality.
5. To check sanitizer concentration of wiping clothes and sanitizer at three bay sink, a chemical test kit shall be provided.
6. A stem-type thermometer to check the internal temperature on hot/cold items.
7. Ambient thermometers in each cold storage unit to check internal temperature of the unit.

Signature: _____ Date: ____/____/____



For Office use only: Accept Date: _____ Check Number _____

Receipt Number: _____ Received by: _____

NO REFUNDS